



## SAINT ANN'S SCHOOL

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DIANA LOMASK  
Director of Admission

Dear Preschool Parent,

Thank you for inquiring about admission to Saint Ann's for the 2012–2013 academic year. Our online information packet, online application, and supplementary forms are available through our website: [www.saintannsny.org](http://www.saintannsny.org). If you are unable to access our online materials, please contact our office and we will mail them to you.

Saint Ann's Preschool is divided into two groups, the threes and the fours. Both programs are full day, five day a week programs. Our birthday cutoff is November 1<sup>st</sup>.

### APPLICATIONS TO THE THREES

The application process for the threes will be run in two parts.

Part 1: We will accept applications from all interested families up until **December 1, 2011**. There is a reduced processing fee of \$35.00 that should be submitted with the completed application. Our committee will then review all applications and determine approximately how many openings we will have for new families and how many children we will be able to meet.

Part 2: We will contact you in mid-December if we will be scheduling your child into an admissions playgroup and offering you a tour. Unfortunately, because of the large number of applications we receive and the small number of spaces we have open, we will not be able to offer playgroups and tours to everyone who has applied. We will also contact you at that time if we're not able to continue with the process.

### APPLICATIONS TO THE FOURS

Due to the extremely small, if any, number of openings for the fours, we are not accepting any new applications. If you applied to the threes program for September 2011, you may reactivate your child's application to be considered for entry to the fours in September 2012. If you wish to do so, you must contact the Office of Admission no later than **December 1, 2011**. There is no fee for reactivated applications.

Please feel free to contact us with questions at any point and, again, thank you for your interest in the school.

Yours truly,